

**SCREENING SCRIPT FOR COMPUTER ASSISTED TELEPHONE INTERVIEWING
(CATI)**

Display of phone number and history

Status of call, press <Enter> if phone is answered.

REASONS TO CALL-BACK -----	REASONS NOT TO CALL-BACK -----
01 No answer	11 Refused
02 Busy	12 Non-working number
03 Call-back	13 Non-residential number
04 Number-change	14 Language problem
05 Answering machine	15 Other phone problem

IF A STUDENT NUMBER:

Hello, may I speak to \:CONTNAME.

- 1 Yes
- 2 Not Home (SKIPTO CALLBCK)
- 3 Refused (SKIPTO REFUSED)

QUALIFY:

Hello, \:CONTNAME, my name is ... and I am calling from Portland State University. Recently in a class you are taking, you signed a form giving us permission to call you to see if you qualify for the study on lifelong learning. Do you remember the form? That is why I am calling. We want to find out more about how adults learn - at home, work and in classes. You can help by letting us talk to you at your convenience. It will only take a minute now to see if you qualify and schedule an appointment if you do.

IZTHERE: Is there anyone else in your household over age 18 who did not finish high school or get a GED?

- 0 No (SKIPTO LANGUAGE)
- 1 Yes (SKIPTO NUMBPEOP)2 Call Back (SKIPTO CALLBCK)
- 3 Refused (SKIPTO REFUSED)
- 4 Hang up (SKIPTO HANGUP)

IF NOT A STUDENT: HELLO: Hello, my name is ... and I am a student at Portland State University. We are paying people to participate in an adult learning survey and I would like to ask you one question to see if you qualify.

NUMBPEOP:How many people in your household are over 18 and less than45 and have not finished high school or have a GED?

IF NUMBPEOP=0

NOONE: Those are all the questions I have for you. There is no one we can talk to for our survey in your household. I appreciate your time. Thank you and Goodbye.

GOTO ENDIT

HSATT:How many of those people are still attending High School?

NAME1:

What is the first name of the person who has not completed High School or has a GED? Person #1 Please only give the names who are not currently attending High School.

AGE1:

Enter Age of person #1

(This is repeated to roster all targets in household. The computer then picks one or two respondents at random.)

Computer generates name of respondent: Who did you pick?

If only one person:

MAYI3 May I speak to \:PICK1 please. 1 Yes (SKIPTO WEARE) 2 Not Home (SKIPTO CALLBCK) 3 Refuses (SKIPTO REFUSED)

If not you and one target in house:

May I please have a name to ask for when we call back? ENTER

RESPONDENTS NAME OR 'RF' IF REFUSES

GOTO ENDIT

:FON2SCH2

When is a good time to call back when he might be there?

WEARE:

If necessary, reintroduce yourself, then -

We want to know more about how adults learn.
You can help by letting us interview you further.

- 1 Continue (SKIPTO LANGUAGE)
- 2 No time, now (SKIPTO CALLBCK)
- 3 Refused (SKIPTO REFUSED)

LANGUAGE:

Ask only if you feel there may be a question about the respondent's English proficiency.

What language do you usually speak now?

- 1 English
- 2 Other

IF: (LANGUAGE is Other)

HOWMUCH: Do you understand English?1 Yes (SKIPTO DOB)2

No (SKIPTO LANG)

3 Call back (SKIPTO CALLBCK)

DOB: To confirm that you are in the age range we are looking for, what is your Date of Birth?MonthDayYear 19

NOT18: I am sorry, we need people who are at least 18 to participate in the study. Were you born in 19\;YEAR?

- 0 No
- 1 Yes

We are looking for people who are at least 18 to participate. Thank you for your time. Goodbye.

OVER44: I am sorry, we need people who are under age 45 to participate in the study. Were you born in 19\;YEAR?

- 0 No
- 1 Yes

We are looking for people who are under age 45 to participate. Thank you for your time. Goodbye.

GRADE:

In school, what grade did you complete?

Interviewer, do not read the list.

- 01 Less than sixth.
- 06 Sixth
- 07 Seventh
- 08 Eighth
- 09 Ninth
- 10 Sophomore
- 11 Junior
- 12 Some of senior year
- 13 DK
- 14 Graduated High School
- 15 Earned a GED

IF: (GRADE is Graduated High School to Earned a GED)

SORRY:

I am sorry, but we want to interview people who have not \:GRADE.

INTERVU:

Thank you very much. You fit our criteria and your experience is very important to the study. So we would like to pay you \$30.00 to allow us to come to your home and talk with you in more depth.

This will take about two hours and will include taking a skills test.

For your information we will be talking to a total of one thousand people who have an educational experience similar to yours, and everything you tell us will be kept confidential.

Are you willing to participate?

If NO - Probe for objections and answer them to persuade R to participate.

RECONS:

We consider you a valuable person for the study and your participation is really important. We will be giving you \$30. Will you please reconsider?

0 No

1 Yes

IF: (RECONS is NO)

PERHAPS:

Perhaps you would like to think about it. I will call you back at another time.

GOTO ENDIT(CALLBCK) *If still concerned about R's English proficiency, ask:*

What does your typical day look like?

Use R's understanding of the question and their open ended response to evaluate their ability to answer CAPI interview. If you decide they aren't proficient enough, say

Thank you, but I don't think we will be able to use you for this study because we need people who understand and speak English better.

Go to ENDIT and code as Language.

If they do have enough English proficiency, go to AVAIL:

AVAIL: Are you available at (next available time)?

Refer to the schedule and offer the next time.

Once you have decided on a time, enter it here.

Enter Day Scheduled:

Enter Date Scheduled:

Enter Time Scheduled:

Or

SOONEST:

Is there a time this week you could meet with us?

If within one week, schedule it. If later than a week probe for a time this week, evening, weekend, etc.

TWOHOURS:

We would like to meet in your home, will you be free of distractions at \:TIME for two hours, when we will be talking?

- 0 No
- 1 Yes

Enter name of interviewer scheduled to visit

OPTIONAL

Is there a better time to meet when we could have this two hour window?

- 0 No
- 1 Yes (SKIPTO AVAIL)

ADDRESS:

Let me get some basic information.

Please tell me the name we should put on the check -

First Name:

Last Name:

Let me confirm your PHONE number -
Phone:

Address:

City:

State: OR

Zip:

Get directions, including landmarks and cross streets.

Could you please give me directions to your home?

If interview is scheduled 3 or more days away.

CONFIRM:

We will need to call you back to confirm the interview. When is a good time to reach you?

WILL:

The interviewer's name is \:INTNAME. S/He will call you just before coming over. Will you be there when we call?

- 0 No

- 1 Yes
- 2 DK

ANOTHER: *Probe for friend's number, family member or at work.* Is there another PHONE number where you can be reached? We will not give this number out or use it for any other reason.

We will not mention the reason for our call to anyone else. Optional PHONE number:

THANKYOU Thank you so much for your willingness to participate. Our interviewer will have identification when s/he arrives.

We look forward to meeting with you on \:WKDAY, \:DATE at \:TIME.

Computer randomly generates form A or B of the assessment instruments

Which did you pick?

TALS = |TALS| ARAV = |ARAV|

ARAW = |ARAW|

ENDIT: I appreciate your time. Thank you and goodbye.

[HTTP://WWW.LSAL.PDX.EDU](http://www.lsal.pdx.edu)